



## Letter of Invitation

# REQUEST FOR QUOTATION

Office of Te Beretitenti  
Bairiki Tarawa  
Republic of Kiribati

To Whom It May Concern,

The Office of Te Beretitenti invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

**Procurement No:** 09-G002-26  
**Issue Date:** 30/04/2026  
**RFQ Closing Date:** 26/05/2026 @ 5:00pm Tarawa Time  
**Procurement Title:** Request for Quotation (RFQ) for the procurement of Beverages for the National Day Celebration.

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form
- Availability of Financial Resources form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

Ms Roreti Eritai  
Secretary - OB

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*